

Republic of the Philippines
 Carlos Hilado Memorial State College
 Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION
 NEGROS OCCIDENTAL FIELD OFFICE

must be in MS Excel format

RECEIVED

CARLOS HILADO MEMORIAL STATE COLLEGE
 RECORD

ESPER HERMINIO G. LEGASTE
 HR SPECIALIST I

DATE: 01 MAR 2019 TIME: 10:50

RELEASE

BY: [Signature]
 DATE: 3/1

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Carlos Hilado Memorial State College in the CSC website

[Signature]
 VIOLA D. MONGCAL
 HRMO III

Date: March 1, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Pla Assig
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	CHMSCB-INST1-125-2016	12	22938	Master of Science in Information Technology or Master of Information Systems or Master of Science in Computer Science	Preferably with relevant training	One(1) year relevant teaching experience (Preferably in Information Technology/System)	None Required	N/A	Fortune Tow

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 12, 2019**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Original copy of authenticated certificate of eligibility/rating/license; and
4. Original copy of Transcript of Records and Diploma ((Certification, Authentication and Verification (CAV)) .

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIOLA D. MONGCAL

 HRMO III

 Carlos Hilado Memorial State College

 Mabini St., Talisay City, Negros Occidental

hrmo@chmsc.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.